

Republic of the Philippines  
**CGO BACOR, CAVITE**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the CGO BACOR, CAVITE in the CSC website:

NATIVIDAD LUDWIG I. OPLE

**HRMO**

Date: November 3, 2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	City Government Assistant Department Head I	731	23	80,003	Bachelor's degree preferably relevant to the job	16 hours of relevant training	3 years of relevant experience	Career Service Professional/ Second Level Eligibility ; Preferably RA 1080 (Civil Engineer or Geodetic Engineer)	n/a	City of Bacoor/Zoning and Land Development Department
2	Community Affairs Officer I	85	11	27,000	Bachelor's degree	None required	None required	Career Service (Professional) 2nd Level Eligibility	n/a	City of Bacoor/Zoning and Land Development Department
3	Zoning Officer I	968	11	27,000	Bachelor's degree relevant to the job	None required	None required	Career Service Professional/ Second Level Eligibility	n/a	City of Bacoor/Zoning and Land Development Department
4	Zoning Inspector I	969	6	17,553	Completion of two years studies in college	None required	None required	Career Service Subprofessional/ First Level Eligibility	n/a	City of Bacoor/Zoning and Land Development Department

5	Instrumentman	970	5	16,543	High School Graduate or Completion of relevant vocational/trade course	None required	None required	None required (CSC MC 11, s. 1996, as amended by CSC MC 10, s. 2013 - Cat. III)	n/a	City of Bacoor/Zoning and Land Development Department
6	Instrumentman	971	5	16,543	High School Graduate or Completion of relevant vocational/trade course	None required	None required	None required (CSC MC 11, s. 1996, as amended by CSC MC 10, s. 2013 - Cat. III)	n/a	City of Bacoor/Zoning and Land Development Department
7	Tax Mapping Aide	972	4	15,586	High School Graduate or Completion of relevant vocational/trade course	None required	None required	None required (CSC MC 11, s. 1996, as amended by CSC MC 10, s. 2013 - Cat. III)	n/a	City of Bacoor/Zoning and Land Development Department
8	Tax Mapping Aide	973	4	15,586	High School Graduate or Completion of relevant vocational/trade course	None required	None required	None required (CSC MC 11, s. 1996, as amended by CSC MC 10, s. 2013 - Cat. III)	n/a	City of Bacoor/Zoning and Land Development Department
9	Tax Mapping Aide	974	4	15,586	High School Graduate or Completion of relevant vocational/trade course	None required	None required	None required (CSC MC 11, s. 1996, as amended by CSC MC 10, s. 2013 - Cat. III)	n/a	City of Bacoor/Zoning and Land Development Department
10	Driver	975	3	14,678	Elementary School Graduate	None required	None required	Professional Driver's License	n/a	City of Bacoor/Zoning and Land Development Department

Interested and qualified applicants should signify their interest in writing and fill out the application form below. Please also attach the following documents to the application letter and send to the address/form below not later than November 18, 2023. This office highly encourages all interested and qualified applicants including persons with disability (PWD), members of indigenous communities and those with diverse sexual orientation, gender and identity expression (SOGIE) to apply.

1. Fully accomplished and notarized Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);

3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. Application form link: <https://forms.gle/LUfLtUnj7uJ1E9wP6>

**QUALIFIED APPLICANTS** are advised to hand in or **send through courier/email their application** to:

**NATIVIDAD LUDWIG I. OPLE**

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City Gov't Department Head I

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Bacoor Government Center Brgy Bayanan, Bacoor  
Blvd, City of Bacoor, Cavite

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<https://forms.gle/LUfLtUnj7uJ1E9wP6>

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**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**

