



CERTIFICATE OF FINAL ELECTRICAL INSPECTION (CFEI)

For Temporary Service Connection
(On-going Construction with Building Permit)

CHECKLIST OF REQUIREMENTS

Telephone No. (046) 481-4121 / (046) 481-4100 local 215

A. Documents

- 1. Application Forms
 - ___ Information Sheet & Inspection Report Form for CFEI application
 - ___ Permit for Temporary Service Connection Form
✓ (signed & sealed by a professional electrical engineer (PEE) with attached clear photocopy of updated PRC ID & PTR with 3 specimen signature)
- 2. Complete approved Building Plans
- 3. Approved Yellow Card from MERALCO (with SIN/Case Number)
- 4. Meter Base (should be installed on a **WOODEN POLE**)
- 5. Full view picture (colored - Size: 5R) of the building
✓ (showing the meter base with printed/written full name of the applicant / representative and the date & time the picture was taken)

B. Supplementary Documents (maybe required depending on the result of the inspection)

- 1. Revised Plans (if the approved plans are not being followed)
- 2. Correction of violations (if any) such as removal of encroachment, etc.

REMARKS

- Complete Documents
- Incomplete Documents (please comply documents with unchecked boxes)

Name of Receiving Officer:	_____
Date & Time Returned:	_____
Signature of applicant:	_____

NOTES:

- All application forms are available in OSCP and/or on the website
- All the fully accomplished forms and requirements must be stapled except for the drawing plans & reports
ONLY A COMPLETE AND COMPLIANT APPLICATION WILL BE ACCEPTED
- Bring the checklist when submitting your application
- Keep your **FOLLOW-UP SLIP** at all times, **"NO FOLLOW-UP SLIP, NO RELEASE"**



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