



CERTIFICATE OF FINAL ELECTRICAL INSPECTION (CFEI)

For New Building with COO (within 1 year of issuance)

CHECKLIST OF REQUIREMENTS

Telephone No. (046) 481-4121 / (046) 481-4100 local 215

A. Documents

- 1. Information Sheet & Inspection Report Form for CFEI application
- 2. Approved as-built electrical plan or approved electrical plan (if there are no changes made)
✓ (signed & sealed by a professional electrical engineer (PEE) with attached clear photocopy of updated PRC ID & PTR with 3 specimen signature)
- 3. Approved Yellow Card from MERALCO (with SIN/Case Number)
- 4. Full view picture (colored - Size: 5R) of the building
✓ (showing the meter base with printed/written full name of the applicant / representative and the date & time the picture was taken)
- 5. Photocopy of Certificate of Occupancy & Certificate of Final Electrical Completion form
- 6. If the applicant is made under a different name (submit any of the following)
 - ___ Deed of Absolute Sale
 - ___ Contract to Sell
 - ___ Lease Contract
 - ___ Land Owner's Affidavit of Consent or any equivalent (with valid ID's of the registered land owner)

REMARKS

- Complete Documents
- Incomplete Documents (please comply documents with unchecked boxes)

Name of Receiving Officer:	_____
Date & Time Returned:	_____
Signature of applicant:	_____

NOTES:

- All application forms are available in OSCP and/or on the website
- All the fully accomplished forms and requirements must be stapled except for the drawing plans & reports
ONLY A COMPLETE AND COMPLIANT APPLICATION WILL BE ACCEPTED
- Bring the checklist when submitting your application
- Keep your **FOLLOW-UP SLIP** at all times, **"NO FOLLOW-UP SLIP, NO RELEASE"**



CERTIFICATE OF FINAL ELECTRICAL INSPECTION (CFEI)

For New Building with COO (within 1 year of issuance)

CHECKLIST OF REQUIREMENTS

Telephone No. (046) 481-4121 / (046) 481-4100 local 215

A. Documents

- 1. Information Sheet & Inspection Report Form for CFEI application
- 2. Approved as-built electrical plan or approved electrical plan (if there are no changes made)
✓ (signed & sealed by a professional electrical engineer (PEE) with attached clear photocopy of updated PRC ID & PTR with 3 specimen signature)
- 3. Approved Yellow Card from MERALCO (with SIN/Case Number)
- 4. Full view picture (colored - Size: 5R) of the building
✓ (showing the meter base with printed/written full name of the applicant / representative and the date & time the picture was taken)
- 5. Photocopy of Certificate of Occupancy & Certificate of Final Electrical Completion form
- 6. If the applicant is made under a different name (submit any of the following)
 - ___ Deed of Absolute Sale
 - ___ Contract to Sell
 - ___ Lease Contract
 - ___ Land Owner's Affidavit of Consent or any equivalent (with valid ID's of the registered land owner)

REMARKS

- Complete Documents
- Incomplete Documents (please comply documents with unchecked boxes)

Name of Receiving Officer:	_____
Date & Time Returned:	_____
Signature of applicant:	_____

NOTES:

- All application forms are available in OSCP and/or on the website
- All the fully accomplished forms and requirements must be stapled except for the drawing plans & reports
ONLY A COMPLETE AND COMPLIANT APPLICATION WILL BE ACCEPTED
- Bring the checklist when submitting your application
- Keep your **FOLLOW-UP SLIP** at all times, **"NO FOLLOW-UP SLIP, NO RELEASE"**