



Republic of the Philippines
CITY OF BACOR
Province of Cavite

OFFICE OF THE SANGGUNANG PANLUNGSOD
CITY ORDINANCE NO. CO 5-2016
Series of 2016

District I:

HON. AVELINO B. SOLIS
City Councilor

HON. EDWIN G. GAWARAN
City Councilor

HON. MIGUEL N. BAUTISTA
City Councilor

HON. ROWENA BALTISTA-MENDIOLA
City Councilor

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SICK LEAVE

HON. VICTORIO L. GUERRERO, JR.
City Councilor - ABC Pres.

Attested by:

ATTY. KHALID A. ATEGA, JR.
Sangguniang Panlungsod Secretary

Certified by:

HON. CATHERINE S. EVARISTO
City Vice Mayor/Presiding Officer

Approved by:

HON. STRIKE B. REVILLA
City Mayor

AN ORDINANCE AMENDING MUNICIPAL ORDINANCE NO. 8, SERIES OF 2012, AND CREATING A DEPARTMENT IN THE LOCAL GOVERNMENT OF THE CITY OF BACOR TO BE KNOWN AS THE PUBLIC EMPLOYMENT SERVICE OFFICE (PESO) OF THE CITY OF BACOR, CAVITE.

Sponsored by:

Hon. Miguel N. Bautista, Hon. Rowena Bautista-Mendiola, Hon. Reynaldo M. Fabian, Hon. Venus D. De Castro, Hon. Edwin G. Gawaran, Hon. Hernando C. Gutierrez, Hon. Robert R. Javier, Hon. Gaudencio P. Nolasco, Hon. Bayani M. De Leon, Hon. Leandro A. De Leon, Hon. Reynaldo D. Palabrica, and Hon. Avelino B. Solis.

WHEREAS, the erstwhile Sangguniang Bayan of the then Municipality of Bacoor passed Municipal Ordinance No. 8, Series of 2012, on 19 March 2012 entitled "**An Ordinance Creating The Municipal Public Employment Service Office (Peso) Of Bacoor, Cavite.**"

WHEREAS, the Municipality of Bacoor was converted into the component City of Bacoor by virtue of the enactment of Republic Act No. 10160 (otherwise known as the "Charter of the City of Bacoor").

WHEREAS, due to the enactment of Republic Act No. 10160, all of the ordinances passed by Sangguniang Bayan were reviewed by the Sangguniang Panlungsod. One of those ordinances was Municipal Ordinance No. 8-S-2012.

WHEREAS, a review of the said ordinance revealed that the plantilla positions created for the Public Employment Service Office are insufficient to meet the growing requirements that a full pledged department needs.

WHEREAS, Republic Act No. 8759 otherwise known as the "Public Employment Service Office Act of 1999" mandates the creation of a Public Employment Service Office (PESO) in all local government units in the country;

WHEREAS, the PESO of the City of Bacoor has already been in existence for many years providing employment opportunities to job seekers through various Job Fairs and other local recruitment activities in coordination with the Technical Education School Development Authority (TESDA), Department of Labor and Employment (DOLE), Philippine Overseas Employment Agency (POEA) and various private business concerns. However, its powers, functions and staffing pattern are not well defined thus necessitating the enactment of the instance ordinance.

NOW THEREFORE, BE IT ORDAINED by the 2nd Sangguniang Panlungsod of the City of Bacoor THAT:

Section 1. The various provisions of Municipal Ordinance No. 8-S-2012 are hereby amended and shall hereafter read as follows:



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Sangguniang Panlungsod Secretary

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Approved by:

HON. STRIKE B. REVILLA
City Mayor

Section 1. *Title.* A department of the local government of the City of Bacoor to be known as the "Public Employment Service Office (PESO)" of the City of Bacoor, Cavite under the Office of the City Mayor is hereby created. The said office shall hereafter be referred to as the "Department".

Section 2. *Statement of Policy.* The City of Bacoor hereby declares its strong commitment to provide full and equal employment opportunities for all Bacooreños through its City PESO.

Section 3. *Definition of Terms.* The following terms as used in this ordinance are defined as follows:

- (a) DOLE- Department of Labor and Employment
- (b) DPWH – Department of Public Works and Highways
- (c) EAP – Employment Assistance Program
- (d) LSAP – Labor Sector Assistance Program
- (e) City PESO – The City Public and Employment Service Office is a unit under the Office of the City Mayor that provides employment opportunities to Bacooreños.
- (f) POEA – Philippine Overseas Employment Agency
- (g) PRESEED – Promotion of Employment through Self Development and Entrepreneurships Development Program.
- (h) SME – Small and Medium Enterprise
- (i) TESDA – Technical Education School Development Authority
- (j) WHIP –Workers Hiring for Infrastructure Projects.

Section 4. *Employees of the City Public Employment Service Office.* The following new positions under the said Department are hereby created, viz:

Position Title	Salary Grade	Salary
City Government Department Head I	SG25	Authorized Annual Salary -P644,760.00
		Actual Monthly Salary – P53,730.00
City Government Asst. Dept. H ead I	SG23	Authorized Annual Salary –P552,768.00
		Actual Monthly Salary-P46,064.00
Labor and Employment Asst.	SG8	Authorized Annual Salary-P179,172.00
		Actual Monthly Salary-P14,931.00



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The following positions now existing in the said Department are hereby retained:

- (a) Supervising Labor and Employment Officer with Salary Grade 22 (SG22); and
- (b) Labor and Employment Officer 1 with Salary Grade 11 (SG11).

Section 5. *Duties and functions.* - The duties and functions of the Department are:

- (a) Provide employment opportunities for all Bacooreños;
- (b) Strengthen the existing city employment facilitation service machinery of the City of Bacoor, Cavite particularly in the barangay level;
- (c) Provide a venue where jobseekers can explore various employment options and seek the type of assistance they prefer;
- (d) Serve as a referral and information center for various services and programs of the DOLE and other government agencies;
- (e) Provide clients with adequate information on employment labor market situation in the municipality and in the national and global arena;
- (f) Network with PESO managers of other local government units for the implementation of a consolidated delivery of employment services;
- (g) Serve as a venue for the mediation and conciliation of labor disputes;
- (h) Provide social protection programs for drivers, domestic helpers, construction workers, vendors etc.;
- (i) Encourage employers, locators, SMEs, line agencies like DOLE, POEA, DPWH and foreign embassies to provide the PESO with job orders and a list of vacancies in all foreign-owned establishments in order to assist job seekers in finding local and overseas employment;
- (j) Formulate an employees' database for the implementation of infrastructure projects by administration of the city government pursuant to DPWH Department Order No. 62, Series of 2015, issued on 29 April 2015;
- (k) Develop and administer pre-qualification and screening processes for effective job matching through skills mapping counselling and training;
- (l) Provide Bacooreños with access to entrepreneurship training, livelihood financing and self-employment programs offered by both government and non-government organizations for job generation;
- (m) Coordinate with TESDA and with local colleges and universities, regarding employability enhancement training/seminars for job seekers as well as those who would like to change careers or enhance their employability;

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City Mayor

- (n) Provide employment or occupation counselling, career guidance, mass motivation and values development activities;
- (o) Conduct pre-employment counselling and orientation to prospective local or overseas job seekers;
- (p) Provide business development assistance to migrant workers;
- (q) Provide business development assistance to OFW's;
- (r) Conduct skills and job matching activities in barangay/schools/parish levels in the City of Bacoor, Cavite;
- (s) Implement social protection programs for the informal sector;
- (t) Implement integrated programs for labor sector mediation and conciliation, industrial peace programs, occupational health and livelihood programs for displaced workers; and
- (u) Other functions and duties that may be assigned to the PESO by the Mayor or by way of law or ordinance.

Section 6. *Mandatory Services of the Department.* -

- (a) The mandatory services of the PESO are as follows:
 - a.1 Prequalification and screening of job applications at the barangay/city level submitted by job seekers;
 - a.2 Data banking for job seekers and employers both local and overseas residing or doing business in the City of Bacoor;
 - a.3 Job matching services for local and overseas employment for employees and businesses residing or operating within the City of Bacoor;
 - a.4 Conduct periodic Job Fairs within the City;
- (b) Labor Sector Assistance Programs (LSAP) – The Department shall implement the following LSAP, to wit:
 - b.1 Adjustment measures for displaced workers residing within the City;
 - b.2 Continuous Employment Assistance Program for contractual workers residing within the City;
 - b.3 Mediation and conciliation for labor related disputes involving businesses operating within the City; and
 - b.4 Implementation of the Occupational Health and Safety Program within the City.
- (c) Informal Sector Assistance Program (ISAP)- The Department shall implement the following ISAP related activities, to wit:
 - c.1 Strengthening of drivers (jeepney, tricycle, pedicab and bus), domestic workers and vendors associations and cooperatives within the City of Bacoor;



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c.2 Provide livelihood assistance to members of the informal sector who are residing within the City; and

c.3 Provide access to social protection programs (SSS, Philhealth, etc.) to informal sector employees who are residing within the City.

(d) Promotion of employment through Self-Employment and Entrepreneurship Development Program (PRESEED) – the Department shall implement a Livelihood and Self Employment Assistance Program.

(e) Implement the Workers Hiring for Infrastructure Projects (WHIP) pursuant to Republic Act No. 6685 which is a law requiring private contractors to whom national, provincial, city and municipal public works projects have been awarded under contract to hire at least fifty percent (50%) of the unskilled and at least thirty percent (30%) of the skilled labor requirements for the said project from the available bona fide residents of the province, city or municipality in which the projects are to be undertaken and penalizing those who fail to do so.

(f) Implement a Special Program for employment of students pursuant to Republic Act No. 7323 which is a law intended to help poor but deserving students pursue their education by encouraging their employment during summer and/or Christmas vacation through incentives granted to employers, allowing the latter to pay only sixty percent (60%) of the students' salary through education vouchers to be paid by the Department of Labor and Employment (DOLE).

(g) Implement a Skills Mapping/Manpower Registry Program through a skills registry system that will organize all information the skilled workforce of Bacoor.

(h) Implement the Phil.job.net Program which is a computerized job matching program capable of processing and generating labor market information based on varying characteristics of employers and jobseekers including locations and addresses.

(i) Other programs/activities developed by the DOLE to enhance employment assistance to PESO clients particularly for special groups of disadvantaged workers such as persons with disabilities and displaced workers. xxx"

Section 2. *Effectivity*. This Ordinance shall take effect immediately upon approval hereof by the Sangguniang Panlalawigan of Cavite and upon its posting in at least two (2) conspicuous places within the City.

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ENACTED this 11th day of February 2016 by the 2nd

Sangguniang Panlungsod of the City of Bacoor, Cavite in regular session duly assembled.

I hereby certify that the contents of the foregoing Ordinance are true and correct and that it was duly passed in accordance with law.

Certified by:


HON. CATHERINE S. EVARISTO
Vice-Mayor / Presiding Officer

Attested by:


ATTY. KHALID A. ATEGA, JR.
Sangguniang Panlungsod Secretary

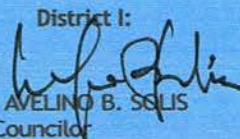
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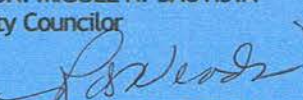
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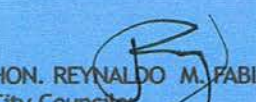
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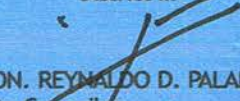

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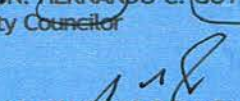

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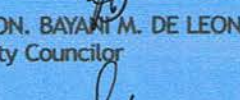
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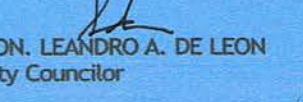

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