



**CITY OF BACOOR**  
**Office of the Sangguniang Panlungsod**

EXCERPTS FROM THE MINUTES OF THE 94<sup>TH</sup> REGULAR SESSION OF THE SANGGUNIAN PANLUNGSOD OF BACOOR, CAVITE HELD AT THE SESSION HALL, BACOOR CITY HALL, BACOOR, CAVITE ON THE 13<sup>TH</sup> DAY OF AUGUST 2012.

**PRESENT:**

HON. ROSETTE M. FERNANDO	-----	Presiding Officer/ City Vice Mayor
HON. EDWIN G. GAWARAN	-----	Councilor
HON. AVELINO B. SOLIS	-----	Councilor
HON. REYNALDO M. FABIAN	-----	Councilor
HON. VENUS D. DE CASTRO	-----	Councilor
HON. JANAIRÓ C. SAN MIGUEL	-----	Councilor
HON. REYNALDO D. PALABRICA	-----	Councilor
HON. JAIME A. SAPANGHILA	-----	Councilor

**ABSENT:**

HON. BAYANI M. DE LEON	-----	Councilor
HON. CATHERINE S. EVARISTO	-----	Councilor (ABC-Pres.)
HON. MA. ELIZA H. BAUTISTA	-----	Councilor (SKF-Pres)

**CITY ORDINANCE NO. 19**  
**Series of 2012**

**AN ORDINANCE CREATING THE CITY  
VETERINARY SERVICES OFFICE AND THE  
BACOOR CITY POUND AND REGULATING THE  
OPERATION THEREOF.**

*Sponsored by Councilor Reynaldo D. Palabrica and  
Councilor Venus D. De Castro*

**WHEREAS**, Section 11 of Republic Act No. 10160, which created the City of Bacoor, empowered the Sangguniang Panlungsod to determine the powers and duties of officials and employees of the city government...

**WHEREAS**, Section 38 of Republic Act No. 10160 mandated the creation of the position of a City Veterinarian who shall take charge of the City Veterinary Services Office.

EDWIN G. GAWARAN

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Councilor

Absent

CATHERINE S. EVARISTO

Councilor ABC President

Absent

MA. ELIZA H. BAUTISTA

Councilor - SKF President

Attested by:

ATTY. KHALID A. ATEGA, JR.

Secretary to the Sanggunian

Certified by:

ROSETTE MIRANDA FERNANDO

Municipal Vice Mayor/Presiding Officer

Approved by:

STRIKE B. REVILLA

Municipal Mayor



CITY OF BACOR  
*Office of the Sangguniang Panlungsod*

**WHEREAS**, Republic Act No. 8485 (otherwise known as the "Animal Welfare Act of 1989") mandated the protection and promotion of the welfare of all animals in the Philippines by supervising and regulating the establishment and operations of all facilities utilized for breeding, maintaining, keeping, treating or training of all animals either as objects of trade or as household pets.

**NOW THEREFORE:**

**BE IT ORDAINED** by the Sangguniang Panlungsod of the City of Bacor in regular session assembled THAT:

Section 1. **Creation of the City Veterinary Services Office.**—The City Veterinary Services Office (the "Office") is hereby created.

Section 2. **Powers and Functions of the City Veterinary Services Office.**-- The Office shall have the following powers and functions:

- (a) Formulate measures for the consideration of the Sangguniang Panlungsod and provide technical assistance and support to the City Mayor in carrying out measures to ensure the delivery of basic services and the provision of adequate facilities;
- (b) Develop plans and strategies and, upon approval thereof by the City Mayor, implement the same, particularly those which have to do with veterinary-related activities which the City Mayor is empowered to implement and which the Sangguniang Panlungsod is empowered to provide;
- (c) Regulate all matters pertaining to the slaughter of animals for human consumption and the regulation of slaughterhouses within the City;
- (d) Regulate and inspect poultry, milk and dairy products for public consumption;
- (e) Enforce all laws and ordinances for the prevention of cruelty to animals including the rescue of abused animals and the prosecution of individuals violating this ordinance and other pertinent laws in coordination with the City Legal Office or the Department of Justice;
- (f) Take the necessary measures to eradicate, prevent or cure all forms of animal diseases;
- (g) Be in the frontline of veterinary-related activities such as controlling the outbreak of highly contagious and deadly diseases, and in addressing situations resulting in the depletion of animals for work and for human consumption particularly those arising from and in the aftermath of man-made and natural disasters or calamities;
- (h) Recommend legislative measures to the Sangguniang Panlungsod on all other matters relative to veterinary services which will increase the number and improve the quality of livestock, poultry

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Municipal Mayor

and other domestic animals used for work or for human consumption;

- (i) Ensure that all dogs are properly immunized against rabies, registered and issued a corresponding dog tag after every immunization against rabies;
- (j) Strictly enforce dog impounding activities and animal population field control to eliminate stray dogs;
- (k) Ensure that dogs are leashed or confined within the premises of the owner's house or the owner's fenced surroundings;
- (l) Actively participate in all activities related to the National Rabies Prevention and Control Program that should include the regulation of traditional treatment locally known as "tandok";
- (m) Prohibit the trade of dogs' meat within the city limits;
- (n) Prohibit the use of electrocution as a euthanasia procedure while promoting more humane methods of animal euthanasia;
- (o) Assist animal owners in the burial of euthanized or dead pets or animals;
- (p) Dispose of the carcass of animals that have been accidentally killed or has died on all roads within the city;
- (q) Train city barangay officials on how to properly catch and transport stray animals to the Bacoor City Pound; and
- (r) Perform such functions and powers as may be assigned to it by law, by ordinance, or by lawful order of the City Mayor.

**Section 3. Creation of various positions under the City Veterinary Services Office.**--The following positions under the Office are hereby created:

No. of Positions	Position Title	Salary Grade
1	City Veterinarian	25
1	Veterinarian III	19
1	Veterinarian I	13
2	Pound Keeper II	6
2	Animal Keeper I	4
2	Driver II	4
2	Utility Worker II	3

**Section 4. Qualifications of the City Veterinarian.**-- The City Veterinarian must be a citizen of the Philippines, a resident of the City of Bacoor, of good moral character and a licensed doctor of veterinary medicine who must have practiced his profession for at least three (3) years immediately preceding the date of his appointment. The City Veterinarian shall receive such compensation, emoluments and allowances as may be determined by law.





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Section 5. **Powers of the City Veterinarian.**— The City Veterinarian shall:

- (a) Take charge of the City Veterinary Services Office and ensure that it performs all of its functions as mentioned in Section 2 hereof;
- (b) Formulate measures for the consideration of the Sangguniang Panlungsod and provide technical assistance and support to the City Mayor in carrying out measures to ensure the delivery of basic services and the provision of adequate facilities;
- (c) Develop plans and strategies and, upon approval thereof by the City Mayor, implement the same, particularly those which have to do with veterinary-related activities which the City Mayor is empowered to implement and which the Sangguniang Panlungsod is empowered to provide;
- (d) Advise the City Mayor on all matters pertaining to the slaughter of animals for human consumption and the regulation of slaughterhouses;
- (e) Regulate the keeping of domestic animals;
- (f) Regulate and inspect poultry, milk and dairy products for public consumption;
- (g) Enforce all laws and ordinances for the prevention of cruelty to animals;
- (h) Take the necessary measures to eradicate, prevent or cure all forms of animal diseases;
- (i) Coordinate with the City Health Office regarding the treatment of animal bites at the City Animal Bite Treatment Center;
- (j) Be in the frontline of efforts to control the outbreak of highly contagious and deadly diseases among animals and the spread of animal-borne diseases that can be passed on to humans including, but not limited to, the imposition of quarantine procedures in coordination with the City Health Officer;
- (k) Be in the frontline of efforts to control situations resulting in the depletion of animals for work and for human consumption particularly those arising from and in the aftermath of man-made and natural disasters or calamities including, but not limited to, the imposition of quarantine procedures in coordination with the City Health Officer;
- (l) Recommend to the Sangguniang Panlungsod and advise the City Mayor on all other matters relative to veterinary services which will increase the number and improve the quality of livestock, poultry and other domestic animals used for work or for human consumption;
- (m) Train city barangay officials on how to properly catch and transport stray animals to the Bacoor City Pound; and
- (n) Perform such other duties and functions and exercise such other powers as provided for under the Local Government Code of 1991, and those that are prescribed by law or ordinance.

EDWYN G. GAWARAN  
Councilor

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Councilor

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Councilor

ATTY. VENUS D. DE CASTRO  
Councilor

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Councilor

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Absent

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Municipal Mayor





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Section 6. **Creation of the Bacoor City Pound.**—The Bacoor City Pound is hereby created to be placed under the administration and control of the City Veterinary Services Office.

Section 7. **Functions of the Bacoor City Pound.**-- The Bacoor City Pound shall be the place where stray, rescued, infected or rabid animals shall be impounded, confined, rehabilitated, immunized, vaccinated, sterilized, euthanized or treated. It shall also be the area where cattle and other large animals shall be branded pursuant to the provisions of Article G of Municipal Ordinance No. 4D-S-2008 (also known as the "*Bacoor Revenue Code*"). The Bacoor City Pound may also be used as a venue where lectures and other programs on proper animal care may be conducted. The Bacoor City Pound may also serve as an adoption center where rescued or impounded animals for adoption may be viewed by the public.

Section 8. **Construction of the Bacoor City Pound.**-- As much as practicable and when public funds so permit, the Bacoor City Pound shall be constructed in an area outside of residential zones or distant from areas where animals are raised or kept in order to prevent the possible spread of animal-borne diseases. Separate holding areas for dogs, cats, cattle, and reptiles shall also be maintained within the city pound. The areas devoted for the sterilization and euthanization of animals shall not be open to public viewing and should be enclosed so that euthanization shall not be witnessed by live animals or by children. The Bacoor City Pound shall also have a separate and secure area where possibly rabid or feral animals may be observed prior to impounding or euthanization. A vacant lot to be devoted to the burial of euthanized pets shall also be provided within the Bacoor City Pound compound. The perimeter fence of the Bacoor City Pound should be made of very strong materials so as to prevent the possible escape by impounded animals. The Bacoor City Pound shall also be equipped with: (a) a vehicle to be used for animal control and impounding activities, and (b) a gas chamber to be used for euthanizing of impounded animals subject to strict compliance with all pertinent government regulations.

Section 9. **Impounding, Field Control and Disposition of Unregistered, Stray and Unvaccinated Animals.** - Unregistered, stray or unvaccinated animals within the City of Bacoor shall be put in the Bacoor City Pound and disposed of subject to the following guidelines:

(1) Impounded animals not claimed within three (3) days from the Bacoor City Pound shall be placed for adoption to qualified persons, with the assistance of an animal welfare NGO, when feasible, or otherwise disposed of in any manner authorized, subject to the pertinent provisions of Republic Act No. 8485, otherwise known as the "Animal Welfare Act of 1998".

(2) The following fees shall be paid by owners of impounded or rescued animals, to wit:

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Councilor

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Councilor

Absent

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Absent

CATHERINE S. EVARISTO  
Councilor ABC President

Absent

MA. ELIZA H. BAUTISTA  
Councilor - SK President

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Municipal Mayor





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Types of Fees	Amount
Impounding Fee	Php 200.00 per day of confinement
Registration Fee	70.00
Branding Fee	50.00
Forcible Sterilization Fee	Dogs (male) -- Php 1,500.00 (female) -- 1,000.00  Cats (male) -- 1,000.00 (female) -- 500.00
Euthanization Fee	1,000.00 (optional)
Vaccination Fee ( parvovirus enteritis, canine distemper, canine hepatitis, leptospirosis, and parainfluenza )	500.00 (optional)
Deworming Fee	150.00 (per 10 kilogram of the animal's body weight) (optional)
Adoption Fee	300.00
Burial Fee	For small sized animals -- 150.00 For medium sized animal -- 350.00 For large sized animals -- 500.00

(3) All of the above-mentioned fees shall be paid at the City Treasurer's Office. No animal impounded at the Bacoor City Pound shall be released unless the foregoing amounts have been paid by the owner of the said animal/s and a corresponding official receipt has been issued.

(4) Animals not claimed within three (3) days after it was impounded shall be offered for adoption to the public for a period not to exceed ten (10) days. After the expiration of the said ten (10)-day period, the animal shall be euthanized in the manner provided hereunder.

(5) The carcass of euthanized animals that were impounded by the City Veterinarian Services Office shall be disposed in a manner that is allowed by law. The carcass of animals euthanized with the express consent of its owners shall not be sold.

(6) The carcass of animals euthanized with the express consent of its owners shall be buried at the burial plot within the Bacoor City Pound compound. However, the owners of the said animals must sign a written agreement that they shall allow the exhumation of their pets' bones on the third year after burial so that the said bones may be donated to medical or veterinary schools for study with the written consent of the City Veterinarian or of the City Mayor. The refusal of the owners of the said animals to sign the said written agreement shall bar the burial of their pet within the Bacoor City Pound compound.

(7) All impounded dogs and cats shall be neutered before they can be adopted or released to their owners. The sterilization fee and other applicable fees mentioned in Section 9 hereof shall be paid by the prospective adoptee

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before the animal can be released. The prospective adoptee shall, however, be exempted from paying the impounding fee and shall be entitled to a 50% discount on the Forcible Sterilization Fee mentioned in Section 9 hereof.

(8) The City Veterinarian shall have the sole power to determine if a person is qualified to adopt an impounded animal. No impounded animal covered by this Ordinance shall be adopted without the written consent of the City Veterinarian.

(9) A Certificate of Adoption shall be issued by the City Veterinarian Services Office to the prospective adopter. A Certificate of Registration and Immunization shall also be issued to owners and adopters of impounded animals covered herein.

(10) No impounded animal shall be released to its owner or to a prospective adopter without first being immunized against rabies and without being registered and tagged. The vaccination against various diseases other than rabies and the deworming of an impounded animal is optional. The City Veterinary Services Office shall establish and maintain a computerized "animal registration, immunization, and population control system".

(11) The cost of immunizing animals against rabies shall be free of charge.

(12) The burial fee to be charged against pet owners who voluntarily had their pet euthanized and buried by the Bacoor City Pound shall depend on the size of the carcass involved. An animal that has a length from snout to tail end not exceeding 48 inches is considered "small-sized". An animal that has a length from snout to tail end not exceeding 96 inches is considered "medium-sized". An animal that has a length from snout to tail end exceeding 96 inches is considered "large-sized".

(13) A simple marker shall be placed on the grave of an animal buried by personnel of City Veterinarian Services Office. It shall be the duty of the Utility Workers of the City Veterinarian Services Office to bury (1) euthanized animals whose owners have paid the corresponding burial fee, and (2) animals accidentally killed or that have died on public roads.

**Section 10. Dog Population Control.** -- In furtherance of the policy of this ordinance to eradicate rabies, there is a need to control the dog population within the city and minimize the number of unwanted stray dogs. As such, it is hereby mandated that the City Veterinarian Services Office shall:

(1) Undertake an educational and promotional campaign on responsible pet ownership, including the option of spaying or neutering their dogs or cats;

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Councillor

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## CITY OF BACOR

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(2) Provide a 50% discount on the Forcible Sterilization Fees provided under Section 9 hereof in favour of pet owners who voluntarily had their pet dogs or cats spayed or neutered by personnel of the City Veterinary Services Office; and

(3) Dogs or cats which have been impounded more than three (3) times shall only be released after the animal has been spayed or neutered at the expense of the pet's owner who shall be made to pay the Forcible Sterilization Fee mentioned under Section 9 hereof.

Section 11. **Animal Euthanasia.**-- Pursuant to Section 6 of Republic Act No. 8485, the following guidelines in the euthanization of animals under the care of the Bacoor City Pound shall be strictly observed, to wit:

(1) Animal euthanasia to be conducted by the authorized personnel of the Bacoor City Pound shall only be permitted under the following instances:

- (a) When the pet animal is afflicted with an incurable communicable disease as determined and certified by a duly licensed veterinarian;
- (b) When the killing is deemed necessary to put an end to the misery suffered by the animal as determined and certified by a duly licensed veterinarian;
- (c) When it is done to prevent an imminent danger to the life or limb of a human being;
- (d) When done for the purpose of animal population control;
- (e) When the animal is killed after it has been used in authorized research or experiments; and
- (f) Any other ground analogous to the foregoing as determined and certified by a licensed veterinarian.

(2) Animal euthanasia, in the instances mentioned above, shall be conducted in the following manner, to wit:

- BAGONG BACOR**  
Tapat sa Subiyog, Pagkakaisa sa Pagbabago.
- (a) All city employees who will perform euthanasia or participate in the euthanasia process must be properly trained. Training should consist of classroom instruction and practical hands on experience. The administration, however, of any authorized euthanizing agent shall only be administered by a city veterinarian;
  - (b) There must always be at least two people performing the euthanasia procedure for the



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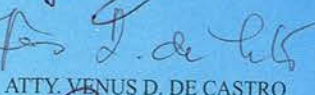


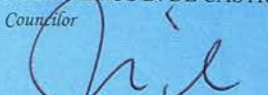
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Municipal Mayor

- comfort of the animal and the safety of the people involved;
- (c) Procedures should conform to government regulations pertaining to the handling of controlled substances;
  - (d) Live animals as well as minor children should never be allowed to witness euthanasia taking place;
  - (e) General anaesthesia prior to euthanasia should always be an option or consideration to be used for the welfare of the animal. This should be considered and used at the discretion of the veterinarian performing euthanasia;
  - (f) Intravenous (IV) injections are the preferred method of euthanasia for dogs, puppies, cats, and kittens, including pregnant animals. However, euthanasia by use of a gas chamber may also be resorted to subject to strict compliance to all government regulations related thereto;
  - (g) Intraperitoneal (IP) injections on cats and kittens should be used as a last resort and it is strongly recommended that the animal be anesthetized;
  - (h) Intracardiac (IC) injections of deeply anesthetized (not sedated or tranquilized) animals where IV or IP cannot be gently administered due to the animal's temperament or physical condition should be used only as a last resort;
  - (i) Gentle and compassionate handling of all animals should always be observed;
  - (j) Use of muzzles, restraint gate and control poles shall only be allowed where a specific animal warrants such restraint or when the safety of humans is at stake;
  - (k) Use of purpose-designed cat nets and/or squeeze cage to restrain feral or fractious cats or small mammals is hereby allowed;
  - (l) Always have backup drugs (anaesthetic and euthanizing agent) available to respond to unanticipated circumstances or emergencies;
  - (m) Death must be verified on every animal. Use of the stethoscope technique is the preferred method. Additional methods of observation include rigor mortis, eye reflex, gum coloration and other accepted and humane methods of verifying the death of an animal; and
  - (n) Use needles only once.

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Tapat sa Serbisyo, Nagkakaisa sa Pagbabago





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(3) The following practices in euthanizing animals shall not be condoned and shall be considered a violation of this Ordinance and of other pertinent laws, to wit:

- (a) IC injections on non-anesthetized animals;
- (b) IC injections on sedated or tranquilized animals;
- (c) Gas chamber use to administer a lethal dose of carbon dioxide or carbon monoxide which does not comply with government regulations involving the euthanization of animals;
- (d) Any other non-injectable method of performing euthanasia such as electrocution, use of blunt force, stunning, and the like;
- (e) Over handling or over restraining of animals through the use of muzzles that tend to injure animals or other similarly harmful restraint devices;
- (f) Use of control poles on cats;
- (g) Intramuscular (IM) or subcutaneous (SC) administration of sodium pentobarbital;
- (h) Intrahepatic injections of sodium pentobarbital;
- (i) Reuse of needles;
- (j) Not verifying death using stethoscope technique, methods of observation including rigor mortis, eye reflex, gum coloration and the like;
- (k) Use of cardiac puncture as the primary method of verification; and
- (l) Other practices similar or analogous to the above.

**Section 12. Penalties.--** City employees who violate any of the foregoing provisions shall be subject to the following administrative sanctions:

**First Offense:** Three (3) days suspension without pay subject to compliance to civil service rules and the Grievance Machinery Procedure as approved by the Civil Service Commission. The implementation of the said suspension shall be on intermittent days and not on successive days.

**Second Offense:** Five (5) days suspension without pay subject to compliance to civil service rules and the Grievance Machinery Procedure as approved by the Civil Service Commission. The implementation of the said suspension shall be on intermittent days and not on successive days.

**BAGONG BACoor!**

Tanat sa Serbisyo, Nagkakaisa sa Pagbabaybayan

EDWING G. GAWARAN  
Councilor

AVELINO B. SOLIS  
Councilor

REYNALDO M. FABIAN  
Councilor

ATTY. VENUS D. DE CASTRO  
Councilor

JANAIRRO C. SAN MIGUEL  
Councilor

REYNALDO D. PALABRICA  
Councilor

JAIME A. SAPANGHILA  
Councilor

Absent  
BAYANI M. DE LEON  
Councilor

Absent  
CATHERINE S. EVARISTO  
Councilor/ABC President

Absent  
MA. ELIZA H. BAUTISTA  
Councilor - SK President

Attested by:  
  
ATTY. KHALID A. ATEGA, JR.  
Secretary to the Sanggunian

Certified by:  
  
ROSETTE MIRANDA FERNANDO  
Municipal Vice Mayor/Presiding Officer


Approved by:  
  
STRIKE B. REVILLA  
Municipal Mayor






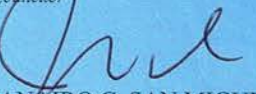
**CITY OF BACOOR**  
**Office of the Sangguniang Panlungsod**

  
EDWIN G. GAWARAN  
Councilor

  
AVELINO B. SOLIS  
Councilor

  
REYNALDO M. FABIAN  
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Councilor

  
REYNALDO D. PALABRICA  
Councilor

  
JAIME A. SAPANGHILA  
Councilor

Absent  
BAYANI M. DE LEON  
Councilor

Absent  
CATHERINE S. EVARISTO  
Councilor ABC President

Absent  
MA. ELIZA H. BAUTISTA  
Councilor - SK President

Attested by:

ATTY. KHALID A. ATEGA, JR.  
Secretary to the Sanggunian

Certified by:

ROSETTE MIRANDA FERNANDO  
Municipal Vice Mayor/Presiding Officer

Approved by:

STRIKE B. REVILLA  
Municipal Mayor

**Third Offense:** Termination from service subject to compliance to civil service rules and the Grievance Machinery Procedure as approved by the Civil Service Commission.

Section 13. **Exemption from Liability.** -- Employees of the City Veterinary Services Office shall not incur any administrative liability in case an animal under their care dies or escapes. Provided, that the said employees must show proof that they exerted due diligence in performing their duties and were not negligent.

Section 14. **Repeal Clause.**-- All existing ordinances, resolutions, and executive orders that are in conflict with, or that duplicates the said ordinance or any of its provisions are hereby repealed and/or modified accordingly.

Section 15. **Separability Clause.**-- Should any provision of this City Ordinance be declared void, the remaining provisions of the above-mentioned ordinance not affected thereby shall remain valid and in effect.

Section 16. **Effectivity.**-- This City Ordinance shall take effect immediately after its publication in a newspaper of general circulation.

Section 17. **Dissemination.**-- Let copies of this City Ordinance be sent to the Office of the City Mayor and to all government departments, agencies, and offices concerned.

**ENACTED** by the Sangguniang Panlungsod of Bacoor, Province of Cavite this 13<sup>th</sup> day of August 2012.

*I hereby certify that the foregoing City Ordinance is true and correct and that the same was duly approved in accordance with law.*

Certified by:

  
HON. ROSETTE M. FERNANDO  
City Vice Mayor/Presiding Officer

Attested by:

  
ATTY. KHALID A. ATEGA JR.  
Secretary to the Sangguniang Panlungsod

Approved by:

  
HON. STRIKE B. REVILLA  
City Mayor