Electronic copy to be submitted to the CSC FO must be in MS Excel format

Republic of the Philippines CGO BACOOR, CAVITE Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the CGO BACOOR, CAVITE in the CSC website:

| NA | NATIVIDAD LUDWIG I. OPLE | | | | | |
|-------|--------------------------|--|--|--|--|--|
| | HRMO | | | | | |
| Date: | 10-Jul-20 | | | | | |

| No. | Position Title | Plantilla Item No. | Salary/ | Monthly Salary | Qualification Standards | | | | | Diago of |
|-----|---------------------------|-----------------------|----------------------|-------------------|---|-------------------------------|---|--------------------|----------------------------|--|
| | | | Job/ Pay Grade | | Education | Training | Experience | Eligibility | Competency (if applicable) | Place of Assignment |
| 1 | Engineer IV | 464 | 22 | 66867 | Bachelor's degree in Engineering relevant to the job | 16 hours of relevant training | 3 years of relevant experience | RA1080 | n/a | City of Bacoor / Office of the City Engineer |
| 2 | City Gov't Dept Head I | 784 | 25 | 96985 | Bachelor's Degree preferably in any of the following: Operations Management (OM); Human Resource Management(HRM)Hu man Resource Development(HRD); and/or allied fields | None required | 5 years of supervisory/ma nagement experience in program management relative to employment facilitation | CS Professional | n/a | City of Bacoor/ Public Employment Service Office |

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 26, 2020.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Performance rating in the last rating period (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

NATIVIDAD LUDWIG I. OPLE

City Govt. Dept Head I

Bacoor Government Center, Bacoor Blvd

Brgy Bayanan, City of Bacoor, Cavite

hrdmd recruitment@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.