

Republic of the Philippines
CGO BACOR, CAVITE
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the CGO BACOR, CAVITE in the CSC website:

NATIVIDAD LUDWIG I. OPLE

HRMO

Date: 24-Feb-21

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Engineer I	822	12	24495	Bachelor's degree in Engineering relevant to the job (Civil Engineer)	None required	None required	RA1080	n/a	City of Bacoor / Housing Urban Development and Resettlement
2	Administrative Aide III (Clerk I)	823	3	13019	Completion of two years studies in college	None required	None required	CS Subprofessional	n/a	City of Bacoor / Housing Urban Development and Resettlement
3	Community Affairs Officer IV	825	22	66867	Bachelor's degree	16 hours of relevant training	3 years of relevant experience	CS Professional	n/a	City of Bacoor / Housing Urban Development and Resettlement
4	Community Affairs Assistant I	828	5	14641	Completion of two years studies in college	None required	None required	CS Subprofessional	n/a	City of Bacoor / Housing Urban Development and Resettlement
5	Administrative Aide IV (Clerk II)	829	4	13807	Completion of two years studies in college	None required	None required	CS Subprofessional	n/a	City of Bacoor / Housing Urban Development and Resettlement
6	Administrative Aide IV (Clerk II)	835	4	13807	Completion of two years studies in college	None required	None required	CS Subprofessional	n/a	City of Bacoor / Housing Urban Development and Resettlement

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 11, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

NATIVIDAD LUDWIG I. OPLE

City Gov't Department Head I

Bacoor Blvd, City of Bacoor, Cavite

mail@hrdmd_recruitment@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.